



# Extended Day

## 2017-2018

### Registration Form

Annunciation Catholic School  
1610 Blanding Boulevard  
Middleburg, FL 32068

[www.annunciationcatholic.org](http://www.annunciationcatholic.org)

(904) 282-0504

**All Full School Year Selections will be billed to your FACTS account according to information you provide on this page and rates on reverse.**

PRINT ALL INFORMATION

Make Selections with X in  box(es) below:

- Full Time
- Occasional

<input type="checkbox"/> Mornings: 7:00-7:15a.m. — PreK – Grade 8
<input type="checkbox"/> Afternoons: until 5:55p.m. Kindergarten—Grade 8
<input type="checkbox"/> PreK 10:45a.m. – 3:00p.m. <input type="checkbox"/> PreK 10:45a.m. – 5:55p.m.

Child	17-18 Grade	Child	17-18 Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Child lives with:       Both Parents     Mother     Father     Other

Parent/Guardian Name      Cell Phone      Home Phone      Work Phone

Parent/Guardian Name      Cell Phone      Home Phone      Work Phone

Persons to be notified **AND** authorized to pick up child(ren) in case Extended Day staff is unable to reach parent/guardian:

Name: _____	Phone: _____	Relationship to child: _____
Name: _____	Phone: _____	Relationship to child: _____
Name: _____	Phone: _____	Relationship to child: _____
Name: _____	Phone: _____	Relationship to child: _____

Please list any ALERTS by child (conditions, disabilities, or allergies) that would be helpful for Extended Day personnel to know.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Extended Day personnel has my permission to call for emergency medical assistance.

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

# Extended Day at Annunciation Catholic School

Schedule of Fees for 2017-2018 Full Time is Paid Through Your **FACTS** Account

**Registration Fee** of \$35.00 per K-8 family per school year will be billed to your Parents Web account.

The selections you make  below will be **billed** to your **FACTS** account.  
Occasional morning or afternoon charges should be paid at time of service.

Grades K through 8		Full School Year Selections		
Before School:	7:00-7:15 a.m.—first child / each additional child		\$360 / \$175	<input type="checkbox"/>
After School:	Picked up by <b>5:55 p.m.</b>	1 child	\$1,235.00	<input type="checkbox"/>
Email bookkeeper for rates for more than 3 children: accounting@annunciationcatholic.org		2 children	\$2,060.00	<input type="checkbox"/>
		3 children	\$2,885.00	<input type="checkbox"/>

PreK or Voluntary PreK		Full School Year Selections		
<b>(PK/VPK families must set up a FACTS account: <a href="https://online.factsmgt.com/signin/3CHEW">https://online.factsmgt.com/signin/3CHEW</a> and follow instructions.</b>				
Before School:	7:00 a.m.—7:15 a.m.— first child / each additional child		\$360 / \$175	<input type="checkbox"/>
After School:	10:45 a.m. to 3:00 p.m.	per child	\$2,595.00	<input type="checkbox"/>
	10:45 a.m. to <b>5:55 p.m.</b>	per child	\$4,030.00	<input type="checkbox"/>
Extended Day is <b>not available</b> on early dismissal days or when Grades K-8 are not in school.				

- Fees are assessed based on the number of school days Extended Day is available; fees are averaged over the school year for ease of monthly payments. Short months and partial use (before/after on-site school or contracted activity) are already accounted for. **No** further discounting is permitted. Above rates apply to all families who require Extended Day services regularly. \*Occasional (daily) rates are charged for students not registered for the year.
- Full School Year charges are paid through your Parents Web account. Annual charges must be paid fully before the end of April, 2018.
- Pick up later than **5:55 p.m.** results in a charge of \$2.00 per minute per child and must be paid that day or the next with cash or check.
- Extended Day services are not available on school holidays or early dismissal days.
- Spaces are limited and are filled on a first come-first serve basis.
- Families will be asked to make other arrangements if:
  - Student(s) are frequently picked up later than **5:55 p.m.**
  - The family falls behind on payments
  - Student(s) or Families fail to follow policies set forth in the Student Planner
- Matters of justice...a) we must provide age-appropriate ratios of staff to students; b) we must provide quality staff to supervise students; c) we must provide for regular hours and regular payment for our staff.

## \*Occasional Care bills are not issued:

Families **MUST** pay **exact** charge at pick up or on next school day.  
Change is not available to Extended Day Personnel.

Before School —PK —8th:	7:00 a.m.—7:15 a.m. — per child	\$ 3.00 per day
After School - K-8:	Picked up by <b>5:55 p.m.</b> —per child	\$11.00 per day
After school—PK	Picked up by 3:00 p.m. —per child	\$16.00 per day
After school—PK	Picked up by <b>5:55 p.m.</b> —per child	\$25.00 per day