



Annunciation Catholic School  
1610 Blanding Boulevard  
Middleburg, FL 32068  
[www.annunciationcatholic.org](http://www.annunciationcatholic.org)  
(904) 282-0504

## 2017 – 2018 ACS Pre-Kindergarten Program

7:45 a.m. – 10:45 a.m.

The following items need to be accomplished or completed *prior* to your child's acceptance into Annunciation's PK program:

- Your child must be 4 years old by September 1, 2017.
- Your child must be completely toilet trained and not dependent on pull ups, diapers or need bathroom assistance.
- Your child must be able to follow directions from adults.
- Your child must speak and understand English.
- You must submit the following documents to school for review and registration acceptance.
  - ACS Admission Application
  - Clear copy of child's Birth Certificate
  - Florida HD680 Immunization Form (no exemptions allowed)
  - Florida HD3040 Physical Form
  - Copy of Social Security Card
  - Copy of child's Baptismal Certificate (from any faith tradition)
  - VPK Eligibility Certificate (see instructions below for obtaining)
- Obtain an Eligibility Certificate by visiting [www.ecs4kids.org](http://www.ecs4kids.org)

**Wrap Around VPK** We will be offering "Wrap Around VPK" for our PK students for an additional charge, from 10:45 a.m. until 2:30 p.m. Students may remain with our Extended Day (ED) program until 6:00 p.m. PK, "Wrap Around" VPK or ED is **not open when school is not in session or there is an early dismissal day.**

**Tuition** The VPK program is FREE for certified children, regardless of family income. Fees paid by Episcopal Children's Services for VPK are contingent on attendance. Families who pay for pre-kindergarten (PK) tuition commit to \$2,700.00 per child.

**Dress** Boys and girls will wear the school P.E. uniform as their daily uniform. One uniform shirt and shorts will be provided at no charge for the VPK program. Additional uniforms may be purchased in the school office. On cooler days, children may wear hunter green, charcoal gray, or navy blue sweat suits (no logos, zippers, or tie-strings) purchased from any local store. *Send a change of clothing daily (including underwear and socks) in a backpack. Label all belongings.*

**Discipline** Good behavior is expected of all children in the program in order to provide a safe and happy environment in which all can learn. Any child who continues to demonstrate disruptive behavior after parents are notified may be dismissed from the program.

**Program Compliance** Families are advised that to remain in the program, all state requirements and requirements of Annunciation must be observed. A Parent/Student Handbook is given to each student at the beginning of the school year. Annunciation may amend policies for fairness and safety as new situations arise. Amendments will be provided to all families in writing.

**Wrap Around VPK /Extended Day Program** These fees are NOT covered by the VPK program. This program is optional for families who are enrolled in Annunciation's VPK program. All fees for this program must be paid by the families who choose to register for it. Families may lose their eligibility to continue in the VPK program if their ED account with Annunciation becomes delinquent. Please refer to the Extended Day Registration Form for additional information.